

MAPLEWOOD CAREER CENTER
Board Meeting Notes
Regular Meeting
September 18, 2014

Convened: 7:30 p.m.

The meeting was called to order by Board President, Jay Kelsey.

The Pledge of Allegiance was led by Board Vice President, Donna Karg.

Moment of silence.

Roll call: Joanne Newhauser and Brian Violi were absent.

Featured Program: Auto Collision Technology

Career & Technical Director, Mr. Craig Morgan, escorted the Board to the Auto Collision Technology lab where he introduced instructor, Mr. Eric Shipman. Mr. Shipman and two of his students, Michael Hill and Derek Moore, gave a presentation highlighting the Auto Collision Technology program.

The meeting recessed at 7:32 p.m. and reconvened at 7:57 p.m.

Acceptance and approval of Board meeting agenda for September 18, 2014, as amended with an addendum.

Acceptance and approval of the minutes for August 21, 2014 regular meeting, as presented.

The following visitors were received:

Career Technical Director, Craig Morgan; Michael Lenzo, Supervisor of Business Affairs; Stephen Smith, Science Instructor; Stacey Breedon, VOSE

Present: Randy Griffith, Superintendent; Michelle Seckman, Treasurer

Board President, Jay Kelsey, reported on the following:

- Mr. Kelsey and two of his fellow Board members attended the OSBA Treasurers' Clinic in Rootstown on September 5, 2014. It was the worst one they ever attended. One of the sessions was about hiring a treasurer. Mrs. Karg did not feel it appropriate for Boards to pay for training of their treasurers to learn how to obtain a position at another district.
- Mr. Kelsey and Mrs. Karg attended the Pepple and Waggoner School Law Update Seminar in Canton earlier today. The content and presentation at the seminar was very good. The Power Point and notes were easy to follow and a good resource to take back with them.

Legislative Liaison, Mary Kaley, reported on the following:

- OSBA and the ESC of Cuyahoga County are collaborating to offer a four-part leadership training opportunity for school Board members. The first session will be held October 21, 2014, and will cover budget planning and school finance resources. The second session will be held December 10, 2014, and will cover legal and legislative updates. The third session will be February 10, 2015, and will cover outsourcing and sharing of services. The final session will be April 22, 2015, and will cover social issues and supporting schools, families, and staff.
- No vote has been taken on HB597, the proposed legislation that would eliminate and prohibit Ohio's use of the Common Core State Standards (CCSS). Nearly 50 witnesses offered proponent testimony urging committee members to repel the Common Core State Standards the third week of August. The following week, 120 witnesses gave testimony in support of the standards. Hearings continued into September.
- Mr. Kelsey stated that because of the upcoming elections, now might be the time to contact legislators about repealing JVS Board members' term limits. Mrs. Kaley said that OSBA is hosting Legislative Breakfasts at the Valley Inn Restaurant at the Cuyahoga Valley Career Center in Brecksville on Tuesday, October 14, 2014, and at the Trumbull Career and Technical Center in Warren on Thursday, October 23, 2014. Each breakfast is from 8:30 a.m. until 10:00 a.m.

Student Achievement Liaison, Melissa Roubic, reported on the following:

- OSBA's *Student Success* Student achievement article – *Ohio high schools focus on graduating students with job skills*: Innovation Generation initiative is a new program at 15 central Ohio school districts. It gives students the opportunity to graduate from high school with certificates in careers such as health care and information technology. It is funded by the state and does not involve career centers.
- OSBA's *Student Success* Student achievement research brief – *Which teacher characteristics affect student achievement*: A study was conducted at the Los Angeles Unified School District. The Los Angeles Unified School District has over 730,000 students. The results of the study suggested there was no direct connection between traditionally assumed measures of teacher effectiveness and student achievement over time and student achievement is unaffected by teacher licensure scores.

Superintendent, Randy Griffith, reported on the following:

- Mr. Griffith reviewed the addendum.
- The evaluation procedures of OTES have been modified by the Ohio Department of Education. The summative portion has been restructured. The changes will make it much easier for a teacher to earn a rating of skilled. It will be difficult for a teacher to earn a rating of ineffective. Growth measures do not have as much weight as previously.
- The Animal Science construction project is still not complete. Mr. Griffith is still working on issues. The HVAC is not working properly. Animals were delivered last Monday and measures had to be taken to insure their survival overnight. Mr. Griffith met with Lakeland Management this past week in an attempt to resolve some of the outstanding issues. They have been given until this coming Monday to finish the project. Maplewood may have to sever ties with Lakeland Management and have the project completed with other contractors. A substantial amount of money has been held back from their payment. Mr. Griffith stated that the project manager does not take his position seriously and his approach to dealing with problems is to delay. The project is six weeks past due and liquidated damages are \$3,000.
- The clock, PA, and bell system replacement project is complete. All of the bugs have been worked out and the system is fully operational. Necessary staff members have been trained to use the system.
- A great deal of time has been spent on researching new programs. Viable programming options have been limited by the lack of high bay space to construct a lab. This factored with the desire to create programs that lead to the opportunity for immediate work or pursuit of additional education has led to one feasible program. The program is Biotechnical and Pharmaceutical studies. When considering all factors, Mr. Griffith said he could not recommend investing in the startup of this program. He does not believe we can draw the enrollment to create a viable program at this juncture and will continue to research options for next school year.
- Mr. Griffith thanked the staff and students for a smooth start to the school year. He is looking forward to a productive year and watching Maplewood students becoming employed.
- Mr. Griffith thanked staff members with perfect attendance for the 2013-2014 school year and congratulated staff members on their years of service awards.
- The Board packet included the following: Addendum; All Boards' Dinner invitation and district list; Staff Perfect Attendance list; Years of Service Pins and Plaques list; Correspondence from Anne Marie Noble, Director of Emergency Outreach Services, Center of Hope; Correspondence from Viola Awor, Kisubi Brothers University College, Uganda; Correspondence from Mike Tornow, Director of Exceptionalities, Portage County Educational Service Center; and two *The Board* brochures.

Career/Technical Director: Mr. Morgan reported on the following items:

- September Enrollment (646). This is highest it has been in the past four years. The Board was supplied with enrollment numbers by district and by program.
- Ohio Graduation Test is scheduled for October 27 – November 17. Maplewood has 184 students that still have to pass the OGT. 28 (down 12 from last year) are seniors and 156 are juniors. The Board was supplied with total student information by regular and special education, by district and grade.
- Junior orientation night had a 77.55% attendance rate.

Supervisor of Business Affairs: Mr. Lenzo reported on the following:

- The following projects are being investigated: audio visual upgrades to conference room B; repair of bridge over creek on north side of property; resurfacing sidewalk at the main entrance and floors in labs.
- Bus Movers and More LLC is a preferred partner of the Ohio Schools Council. They provide online auctioneer services. With the Board's approval this evening, Mr. Lenzo will advertise and offer for sale obsolete inventory using Bus Movers and More LLC.
- Leader Alert. Board members currently on the list will stay on the list.
- EEOC staffing survey.

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for audit for the month of August 2014.
- The expenditures were approved for the month of August 2014.
- The investments were ratified for the month of August 2014.
- The bank reconciliations were ratified for the month of August 2014.
- Then and Now Certificate- Kent State University MAC Rental.
- FY2015 Amended Certificate of Estimated Resources, FY2015 Permanent Appropriations.
- FY2015 Five Year Forecast and Assumptions.
- Informational items: Fiscal Year 2014 GAAP Conversion and Compliance Audit; OSBA Capital Conference Hotel Reservations; OSBA Northeast Region Fall Conference, Wednesday, October 1, 2014, The Galaxy Restaurant, Wadsworth; NSBA Annual Conference, Nashville, March 21-23, 2015; OSBA and the ESC of Cuyahoga County's "2015 Leadership Academy", Session 1, October 21, 2014, in Independence.

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Employed part-time Adult Education and/or ABLÉ personnel.
- Employed licensed substitute teacher for the 2014-2015: Don Wise.
- Accepted the resignation of Joseph Paulus, Information Technology instructor, effective September 19, 2014.
- Approved participation in the following grants: E-Rate grant from Ohio SchoolNet and the REAP grant.
- Accepted three donations.
- Commended the cafeteria, secretarial, maintenance, custodial, Adult Education, administration, and technology staff on the work they completed to prepare for the beginning of the school year.
- Commended the instructional staff and day school administrators for their positive attitude and excellent start to the new school year.
- Commended the staff who covered the Portage County Randolph Fair booth August 19-24, 2014.
- Approved the Partnership Agreement between the Children's Advantage and Maplewood Career Center for four hours a week of subsidized school-based consultation services for the 2014-2015 school year.
- Approved the overnight field trip for Hospitality Service Careers (HSC) and Mechanical, Groundskeeping, & Construction (MGC) students and advisors to Carrollton, Ohio, September 22-24, 2014, for an annual teambuilding and leadership experience.

New Business

- Approved consignment agreement to compensate Bus Movers and More LLC, for online auctioneer services.
- Authorized the advertisement and online public auction of miscellaneous items owned by Maplewood Career Center.

Unfinished Business

- Employed licensed personnel, Michelle Jacobs, as the math/remediation teacher for the 2014-2015 school year.

Executive Session (8:33 p.m. to 8:59 p.m.)

Employment of personnel

Adjourned: 8:59 p.m.