

MAPLEWOOD CAREER CENTER
Board Meeting Notes
Regular Meeting
June 18, 2015

Convened: 7:36 p.m.

The meeting was called to order by Board President, Donna Karg.

The Pledge of Allegiance was led by Board Vice President, Melissa Roubic.

Moment of silence.

Roll call: Patricia Brett and Joanne Newhauser were absent.

Public Hearing:

The Board of Education of Maplewood Career Center will be considering, at its July 16, 2015 regular meeting, re-hiring Paul Wagner as Career Evaluation Teacher, effective September 1, 2015. Mr. Wagner retired his position as Career Evaluation Teacher, effective June 30, 2015.

An opportunity was given for public comment. No one commented.

Acceptance and approval of Board meeting agenda for June 18, 2015, as amended with an addendum.

Acceptance and approval of the minutes for May 21, 2015, Policy Committee, Records Commission, and regular meetings, as presented.

The following visitors were received:

Mr. Michael Hinton; Ms. Angela Sutter; Ms. Jacqueline Ogden; Ms. Becky Miller; Mrs. Lisa Gorog; Mr. Craig Morgan, Career Technical Director; and Mr. Michael Lenzo, Supervisor of Business Affairs. Mr. Theodore Georger arrived later in the meeting.

Present: Randy Griffith, Superintendent; Michelle Seckman, Treasurer

Board President, Donna Karg, reported on the following:

- Mrs. Karg commented on the Senior Awards Ceremony. She said it went very smoothly and the whole program was very nice.

Legislative Liaison, Mary Kaley, reported on the following:

- The Senate Finance Committee met Tuesday and accepted an omnibus amendment to the biennial budget bill, Substitute House Bill (HB) 64.

Student Achievement Liaison, Melissa Roubic, reported on the following:

- OSBA's *Student Success* Student achievement article – Study: Cellphone ban improves achievement: Banning student cell phones improves student achievement.
- OSBA's *Student Success* Student achievement research brief – Studies: Massive open online classes increase community college graduation rates: Students who take online classes are more likely to earn an associate's degree and are more likely to graduate before students who do not take online classes.

Superintendent, Randy Griffith, reported on the following:

- Mr. Griffith reviewed the addendum.
- The construction project has begun on the north end and back of the building. The masonry and lintel work is underway in the back of the building. The lab floor restorations will begin next week.
- The sidewalk replacement has created some issues. After removing the sidewalks at the south end of the building, an unstable soil issue was exposed. To rectify the problem, CCI proposed removal of 12" of material and placement of 12" of flow through gravel for more than \$46,000. This offer was rejected. Ken from Lesko Associates recommended a soil and materials engineer from SME. SME said 8" of flow material was adequate and 12" would be overkill, as a solution. The price for removal and installation of 8" of material was calculated at \$15,219. Cutting out one third of the material and work reduced the price by two thirds after Maplewood expressed intentions to get outside bids. The \$15,219 price is reasonable. There is a change order on the addendum.

- The original project proposal included refurbishing the welding docks in the back of the building. Welding gas tanks have been loaded off trucks onto the dock in the past. Maplewood now uses an Airgas system. Mr. Griffith believes it is in the best interest of Maplewood to remove the docks, pour new concrete pads, enclose the gas bottles in three sided cages with roofs, and place concrete poles around the structure for the protection of the bottles. This change is being investigated. When complete, either a change order will be done or a new contractor will be employed to do the work and CCI will give a credit for the work they do not complete. A formal bid process may not be required if the work is under \$25,000. Mr. Griffith will keep the Board apprised as the project moves forward.
- The Board packet included the following: Addendum; two *Record-Courier* articles, "Maplewood student volunteers lauded", and "Degree in nursing begins at Maplewood Career Center in Ravenna for Sarah Blair", and two *The Board* brochures.
- Mr. Griffith stated the use of Blizzard Bags has been approved by the Ohio Department of Education for the coming school year.
- Mr. Griffith thanked Maplewood's home school superintendents for making the needs of Maplewood's students a priority and agreeing to add ten minutes onto the Maplewood school day. School will start at 8:12 a.m. and be dismissed at 2:26 p.m.

Career and Technical Director, Craig Morgan, reported on the following:

- Current enrollment is 662. This is up from last year. Junior enrollment data, by program and home school, was given to the Board.
- Advisory Board minutes were available for the Board's review.
- The 2014-2015 Student Achievement Report was given to the Board for review.

Supervisor of Business Affairs, Mike Lenzo, reported on the following:

- Mr. Lenzo attended the county Business Directors' meeting. The group discussion covered thermal imaging of roof surfaces. These images can identify roof leaks and saturated materials under the roof decking. Wet versus dry areas are differentiated by their thermal signatures.
- Mr. Lenzo was invited to receive the donation check from Parker Hannifin. New this year, Parker Hannifin invited recipients to take a tour of their facility instead of just delivering their \$1,000 donation. Their facility was amazing. Parker Hannifin was very generous in reaching out and including Maplewood in their effort to create relationships with the local community.
- Summer cleaning is underway. Mr. Lenzo thanked the custodians and maintenance for all of their efforts.
- The construction project is in the demolition phase. Work has been hampered by the wet weather. The unstable soil conditions that have been uncovered have created a challenge and work is being done to remedy those issues. The change order on the agenda this evening is to add more drainable material to the sub base at a cost of \$15,219.
- Senior Awards and GED Ceremonies were great events. These culminating activities were celebrations of student accomplishment and Mr. Lenzo enjoyed having a role in both of them.

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for audit for the month of May 2015.
- The expenditures were approved for the month of May 2015.
- The investments were ratified for the month of May 2015.
- The bank reconciliations were ratified for the month of May 2015.
- FY2016 Temporary Appropriations.
- FY2015 Year End Accounting Procedures.
- Informational items: Finance/Audit Committee Meeting, June 18, 2015; Restricted Indirect Cost Rate Application; OSBA Capital Conference, November 8-11, 2015, Columbus

New Business

- First reading of policies.
- Nominated and appointed Roger Boltz as an OSBA delegate for the OSBA 2015 Capital Conference with Jay Kelsey as an alternate.
- Approved ratification of the negotiated agreement with Maplewood Career Center Education Association for the period of July 1, 2015 through June 30, 2018.
- Approved ratification of the negotiated agreement with Maplewood Career Center Classified Association for the period of July 1, 2015 through June 30, 2018.
- Approved ratification of the Maplewood Career Center Excluded Classified personnel agreement for the period of July 1, 2015 through June 30, 2018.

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Accepted the resignations of the following:
 - Kathryn Hawk, English Instructor, effective August 14, 2015
 - Jennifer Piscsalko, Mathematics Instructor, effective August 14, 2015
 - Kenneth Kasee, English Instructor, effective August 14, 2015
 - Stephen Paulus, Electricity Instructor, effective June 30, 2015
- Employed part-time Adult Education and/or ABLÉ personnel.
- Employed the following certificated/licensed instructors for the 2015-2016 school year:
 - Angela Sutter, Information Technology; Christopher Minick, Business Management; Jacqueline Ogden, English; Theodore Georger, Carpentry; Becky Miller, Animal Science; Ryan Jadwin, Math; Lisa Gorog, English
- Employed Michael Hinton on a two-year administrator contract as the Adult Education Director.
- Granted supplemental contracts to the certificated/licensed staff for the 2015-2016 school year.
- Approved salary notices for certificated/licensed, classified, and excluded classified for the 2015-2016 school year.
- Accepted five donations.
- Reviewed the Auto Collision Technology Course of Study.
- Approved the Maplewood 2015-2016 Preschool Parent Handbook.
- Adopted the textbook list for the 2015-2016 school year.
- Recognized students for their accomplishments during the 2014-2015 school year.
- Accepted the memberships and minutes of the 2014-2015 instructional and program advisory committees.
- Approved the following grant applications: National School Lunch Program, Government Donated Food Program, and School Breakfast Program.
- Reviewed and approved the Director of Adult Education job description.

Unfinished Business

- Approved a change order to the Maplewood construction project.

Executive Session (7:58 p.m. to 9:18 p.m.)

To discuss the employment of personnel

Adjourned: 9:19 p.m.