

**MAPLEWOOD CAREER CENTER**  
**Board Meeting Notes**  
**Regular Meeting**  
**May 21, 2015**

**Convened: 7:31 p.m.**

**The meeting was called to order by Board President, Donna Karg.**

**The Pledge of Allegiance was led by Board Vice President, Melissa Roubic.**

**Moment of silence.**

**Roll call: All were present.**

**Featured Program: Masonry Program**

Career Technical Director, Mr. Craig Morgan, escorted the Board to the Masonry lab where he introduced instructor, Mr. Robert Pavkov. Mr. Pavkov, along with three of his students, Benjamin Gibson, Walker Hillen, and Gregory Smallwood, gave a presentation highlighting the Masonry program.

The meeting recessed at 7:33 p.m. and reconvened at 7:47 p.m.

**Acceptance and approval of Board meeting agenda for May 21, 2015, as amended with an addendum and corrections.**

**Acceptance and approval of the minutes for April 16, 2015, regular meeting, as presented.**

**The following visitors were received:**

Holly Andel; Laura Darby, VOSE Coordinator; Stephen Smith, Science Instructor and MCCEA Vice President; Craig Morgan, Career Technical Director; Michael Lenzo, Supervisor of Business Affairs; Douglas Daugherty, Supervisor; Ted Slankard, Supervisor; Jacqueline Pritchett, Supervisor; and Jennifer Milnes, Director of Technology.  
Present: Randy Griffith, Superintendent; Michelle Seckman, Treasurer

**Executive Session (7:53 p.m. to 8:57 p.m.)**

To discuss the employment of personnel

**Board President, Donna Karg, reported on the following:**

- Mrs. Karg, along with a few of her fellow Board members, attended the Board Leadership Institute in Columbus on May 1 – 2, 2015. She offered to share any of the handouts she received from the breakout sessions she attended. One session she attended was on the evolution of career-technical education presented by Daniel A. Coffman, campus director of the Mid-East Career and Technology Centers. He said there is a national initiative for more high school students to be able to enter careers after graduation. He also spoke of expanding CTE programs into the 7th and 8th grades. Mr. Griffith spoke about programs some of Maplewood's home schools are working towards.
- Mrs. Karg, along with some of her fellow Board members, attended the last session of the 2015 Leadership Academy sponsored by the ESC of Cuyahoga County and OSBA on May 13, 2015. Cheryl Ryan from OSBA spoke about children of poverty in our schools. One in five of Ohio's students are living in poverty and the percentage is higher nationally.

**Legislative Liaison, Mary Kaley, reported on the following:**

- The Senate Finance Education Committee continues to hear testimony on House Bill (HB) 64. Many school officials have given testimony.
- The House passed House Bill (HB) 74 regarding state assessments by a vote of 92-1.
- House Bill (HB) 113 would require instruction in CPR and the use of an automated external defibrillator as a requirement for high school graduation.
- House Bill (HB) 80 would make changes to the Medicaid School Program.
- Senate Bill (SB) 163 would make changes to the Common Core State standards academic standards.
- Mrs. Kaley attended an update on the budget bill at the Columbiana County Career Center on May 4, 2015. House Bill (HB) 64 as passed by the House is much kinder to schools than the Governor's budget. The House version directs more funding to schools with higher CAUV values.

**Student Achievement Liaison, Melissa Roubic, reported on the following:**

- OSBA's *Student Success* Student achievement article – *Teacher uses gamification to motivate students*: A Minnesota high school teacher has turned his classroom structure into an elaborate dice game to motivate students. Students earn rolls of the dice based upon the assignments they complete. The team with the most wins receives a pizza party at the end of the year.
- OSBA's *Student Success* Student achievement research brief – *The effects of "redshirting" students*: Some parents hold their children back a year before starting kindergarten. Some do this so the child is better prepared to enter kindergarten and some do this because of high school sports. A research study conducted by Duke University has indicated that children who are older when they start kindergarten do well academically and socially in the short term, but are more likely to drop out and commit serious crimes.

**Superintendent, Randy Griffith, reported on the following:**

- On April 28, 2015, seven of Maplewood's Associate school superintendents visited and spent time in the program settings with students from their District. The superintendents said very positive things about their visits and appeared to enjoy spending time with students. Mr. Griffith was also able to utilize the visit to discuss adding time to the Maplewood student day and had a productive discussion about Maplewood students' needs and solutions that are in the best interest of all. The superintendents were very supportive and willing to work with Maplewood. Mr. Griffith thanked all ten of the Associate school superintendents for their generosity and desire to do what is in the best interest of students. Mr. Griffith has also met with the MCCEA leadership and they approved the change. Mr. Griffith thanked the Association for recognizing this need and their cooperation. By changing the student day, Maplewood will be able to add 10 minutes to the students' schedule. Mr. Griffith will provide the Associate schools with a student schedule for the 2015-2016 school year.
- The construction projects will begin in June and will take place both outside and inside the building.
- Senior Awards will take place on May 27, 2015, at 7:00 p.m. Mr. Griffith asked the Board members to arrive early because parking can be difficult as it gets closer to the ceremony.
- The Board packet included the following: Addendum; Correspondence from parents Mr. and Mrs. Adam Boyd; two *Record Courier* articles, "*Guidance counselors visit labs at Maplewood Career Center in Ravenna*", and "*Portage unit helped add over 1,000 jobs*"; Kiwanis thank you letter; Maplewood's Board of Education 2015 Standing Committees; Adult Basic and Literacy Education and Portage County Literacy Coalition invitation to the annual GED/ABLE Recognition and Awards Night; and two *The Board* brochures.

**Career and Technical Director, Craig Morgan, reported on the following:**

- Spring OGT Results: Four seniors and fifty-two juniors still have at least one test they are required to pass for graduation.
- State Contest Results.
- Program Fees 2015-2016 for the Board's approval. An online theory portion has been added to the cosmetology fee to help students attain their 1,500 hours for State boards.
- Mr. Morgan asked the Board if anyone will not be attending the Senior Awards Ceremony. Mrs. Newhauser indicated she will not be able to attend.

**Supervisor of Business Affairs, Mike Lenzo, reported on the following:**

- Mr. Lenzo attended the county Business Directors meetings. Transportation was a topic of discussion. The highway patrol has moved up the annual inspection dates into May in some districts. Typically these inspections would take place over the summer. This creates concern for how daily routes could be impacted if buses are grounded before the end of the student's school year.
- Mr. Lenzo has been working with Mr. Morgan setting up the online 2015-16 in-service training for all Maplewood Career Center staff members. Public Schools Works is a web based computerized training platform that tracks each individual's required in-service hours. There are a lot of moving parts to putting these HR requirements into place, but Public School Works will train, track, and transcript all of these in-services.
- A test of Maplewood's MARCs radio system was conducted with the Ravenna Police Department this past week. With the touch of a button the radio opened up a line of communication with the Ravenna Police Department, as well as the Portage County Sheriff's Department, and other county schools.
- A pre-construction meeting was held and was productive. Work will start as soon as the students leave for summer break.
- There is an agenda item this evening for the legal notice for the advertisement of an auction. With the Board's approval, a July auction will take place and be run by Maplewood staff.
- Mr. Lenzo said he is finishing up his first school year at Maplewood with students in the building. He shared that it has been a fantastic experience. He greatly appreciates the mission of this district and all of the wonderful staff that support that mission. Mr. Lenzo thanked the Board and everyone at Maplewood for making him feel welcome.

**The following recommendations were made by the Treasurer and motions were acted on by the Board:**

- The District Financial Report was approved and filed for audit for the month of April 2015.
- The expenditures were approved for the month of April 2015.
- The investments were ratified for the month of April 2015.
- The bank reconciliations were ratified for the month of April 2015.
- FY2015 Revised Five Year Financial Forecast and Notes.
- Approved purchase of a Treasurer's Bond for Michelle E. Seckman in the amount of \$100,000.
- Informational items: Records Commission Meeting, May 21, 2015, 7:15 pm; Finance/Audit Committee Meeting, June 18, 2015; Health Insurance Premiums for FY2016

**The following recommendations were made by the Superintendent and motions were acted on by the Board:**

- Accepted the resignations of the following:
  - Charles Defer, Business Management Instructor (retirement), effective June 30, 2015
  - Sue Getz, Cafeteria Staff (retirement), effective June 30, 2015
  - Paul Wagner, Career Assessment Specialist (retirement), effective June 30, 2015
  - Adam Irwin, Carpentry Instructor (resignation), effective August 14, 2015
  - Bradley Tucker, Computer Aided Engineering Instructor (resignation), effective August 14, 2015
  - Dan Rogge, Adult Education Director (resignation), effective June 30, 2015
- Approved the non-renewal of limited teaching contracts for the following certificated/licensed instructors:
  - Kadie Morelli, Animal Science Instructor
- Employed part-time Adult Education and/or ABLÉ personnel.
- Approved the course/program/position/personnel list per the MCC Education Association Negotiated Agreement.
- Approved the administrative 2-year contracts for the following administrators: Doug Daugherty, Jennifer Milnes, and Ted Slankard.
- Re-employed certificated/licensed teachers on one-year contracts for the 2015-2016 school year.
- Re-employed certificated/licensed tutors on one-year contracts for the 2015-2016 school year.
- Employed certificated/licensed substitute teachers on one-year contracts for the 2015-2016 school year.
- Granted classified staff, Anita Kelley, a \$1,200 supplemental contract for 2015 Christmas in the Woods Coordinator.
- Re-employed classified staff, Charlotte Werner, Adult Education Secretary/Receptionist, on a two-year contract.
- Employed classified substitutes on one-year contracts for the 2015-2016 school year.
- Employed certificated/licensed personnel, Holly Andel, Dental Assisting Instructor, on a one-year limited teaching contract and granted supplemental contracts for the 2015-2016 school year.
- Approved two ABLÉ grants.
- Accepted four donations.
- Reviewed the 2015-2016 Maplewood Preschool Parent Handbook.
- Approved the student program fees for the 2015-2016 school year.
- Reviewed the textbook list for the 2015-2016 school year.

**New Business**

- Authorized advertisement and public auction of Maplewood Career Center property. The auction will be Saturday, July 11, 2015, at 10:00 a.m.

**Unfinished Business**

None

**Executive Session (9:27 p.m. to 10:09 p.m.)**

To discuss the employment of personnel and negotiations

**Adjourned: 10:09 p.m.**