

**MAPLEWOOD CAREER CENTER**  
**Board Meeting Notes**  
**Regular Meeting**  
**February 18, 2016**

**Convened: 7:01 p.m.**

**The meeting was called to order by Board President, Melissa Roubic**

**The Pledge of Allegiance was led by Board Vice President, Bonnie Lovejoy.**

**Moment of silence.**

**Oath of Office:**

For a three year term, starting February 18, 2016 through December 31, 2018: Patricia Brett, James A. Garfield

**Roll call: All members were present.**

**Featured Program: Carpentry**

Career Technical Director, Mr. Craig Morgan, escorted the Board to the Carpentry lab where he introduced instructor, Mr. Ted Georger. Mr. Georger and four of his students, Courtney Cressman, Bradley Leventry, Timothy Shortt, and Carson Hughes, gave presentations highlighting the Carpentry program.

The meeting recessed at 7:03 p.m. and reconvened at 7:26 p.m.

**Acceptance and approval of Board meeting agenda for February 18, 2016, as presented on BoardPaq.**

**Acceptance and approval of the minutes for January 13, 2016, organizational and regular meetings as presented.**

**The following visitors were received:**

Craig Morgan, Career Technical Director; Michael Lenzo, Supervisor of Business Affairs  
Present: Randy Griffith, Superintendent; Michelle Seckman, Treasurer

**Board President, Melissa Roubic, reported on the following:**

- Mrs. Roubic said the 2016 standing committee assignments remain the same as they were last year except for new Board members replacing the assignment of exiting Board members. The 2016 standing committee list is in the Board packet.
- Mrs. Roubic told her fellow Board members that she had eaten lunch in the Maple Leaf restaurant the week before and she highly recommended it.

**Legislative Liaison, Mary Kaley, reported on the following:**

- The House Education Committee heard sponsor testimony from Rep. Kyle Koehler (R-Springfield) on House Bill (HB) 399. This legislation would increase the funding available for home-schooled students to take College Credit Plus courses.
- The House Education Committee heard proponent testimony on House Bill (HB) 212, sponsored by Andy Thompson (R-Marietta). This bill would make changes to assessments, standards and teacher evaluations.
- The House Education Committee heard testimony on House Bill (HB) 420, sponsored by Rep. Kristina Roegner (R-Hudson). The bill was amended to remove a provision that was added during the committee's previous meeting that would have provided penalties for teachers who encourage parents to opt their children out of state exams. As the bill currently stands, it would require the Ohio Department of Education (ODE) to make changes to a few report card indicators to account for students who chose to opt out of the state assessments. This bill was placed on hold after ODE announced earlier this week that it would issue additional calculations that do not include opted-out students when report cards are released February 25th.
- The Senate Education Committee heard sponsor testimony from Reps. Louis W. Blessing III (R-Cincinnati) and Jeffery S. Rezabek (R-Clayton) on House Bill (HB) 299. This legislation would allow the temporary, legal or permanent custodian of a qualified child to apply for the Autism Scholarship Program.
- Mrs. Brett reported that a member of Ohio's State Board of Education, attorney and retired Judge A.J. Wagner, has asked federal education officials to seek an independent audit of the Ohio Department of Education to determine what happened in the state's charter oversight office last year.

**Student Achievement Liaison, Chelli Yoho, reported on the following:**

- OSBA's *Student Success* Student achievement research brief – *States collaborate to keep track of students*: Four states, Washington, Idaho, Oregon, and Hawaii, participated in a pilot study that analyzed the career paths of more than 190,000 students. A goal of the project was to determine how to educate and retain people within their state of origin. The pilot study was funded by The Bill and Melinda Gates Foundation.

**Superintendent, Randy Griffith, reported on the following:**

- Mr. Griffith welcomed back Mrs. Patricia Brett. He thanked Mrs. Brett for her continued service on the Maplewood Career Center Board of Education.
- Mr. Griffith attended the Portage County Developmental Disabilities Board meeting with other Portage school superintendents. The superintendents shared their concerns about changes to the preschool and school age programs that are now being held at the Happy Day School. The Developmental Disabilities Board and the superintendents will set up a task force to work on solutions to the changes coming to services and the effects of those changes on the school districts. As the task force works toward a solution, the present preschool and school age programs will remain in place until a plan can be formed and implemented. Mr. Griffith thanked both the Portage County Developmental Disabilities Board and the superintendents. He said he was proud to be able to be a part of working towards a solution that will benefit the students and families of Portage County.
- February is Career Technical Education month. As part of the celebration, Maplewood has posted a banner at the front of the building and testimonials around the building of adult's and younger adult's successes through career technical education. Mr. Griffith encouraged the Board members to take a look at the testimonials.
- Mr. Joe Hinton, Maplewood's new cafeteria supervisor, is implementing new ideas in the cafeteria. He has instituted some creative new entrees. Recently, the cafeteria celebrated Valentine's Day by having the staff serve students a small brownie topped with strawberries and whipped cream during the lunch period. Eighties music played and the staff and students had an enjoyable time. Mr. Hinton is planning another special day for April, but is still working out the details. Mr. Griffith thanked Mr. Hinton for the great job he is doing. He also thanked the cafeteria staff for their receptiveness to the changes and the great job they are doing.
- Mogadore's sixth graders and their parents will be visiting Maplewood next Wednesday. There will be approximately 80 guests who will have hands-on experience in three labs and a tour of the facility. The day will culminate with lunch in the Maple Leaf restaurant.
- The GPD architectural firm is on tonight's agenda for approval. If approved, GPD will be working to create plans for asphalt replacement and the construction of an equipment storage building. Mr. Griffith anticipates placing the request for the opportunity to put the projects out for public bid on the March meeting agenda.
- The Streetsboro High School sign project is on target. Graphic students have created their original sketches. Next week the students will work with the Impact Group, a marketing firm, to come up with additional ideas, develop new designs, and work towards finalizing concepts already in the works. Maplewood plans to submit some ideas to the Streetsboro superintendent and their architectural firm at the end of February or beginning of March.
- The Adult Education Maintenance program started January 5<sup>th</sup>. It is very successful and has had good reports so far. Delta Manufacturing has inquired about starting a manufacturing program for both day and evening students. Mr. Griffith is going to introduce the idea to the associate school superintendents. It is important to introduce these opportunities to the students so that they can be successful and also so industry can be retained as well as encouraged to locate in the county.
- Adult Education will host a satellite classroom of TDDS Technical Institute, to offer truck driver training. Adult Education is also planning to offer adult cosmetology next year.
- Maplewood has launched a Facebook page. It is being updated weekly with great action shots of students and activities being held at Maplewood. There are pictures of a brick pizza oven project the Masonry students constructed and also of the cafeteria's Valentine's Day celebration. Mr. Griffith encouraged the Board members to visit the page and take a look.
- The Board packet included the following: Maplewood Board of Education 2016 Standing Committees; Honor Roll Lists; four *Record-Courier* articles, "*Teen Board names Teens of the Month*", "*Streetsboro to team with Maplewood on new school projects*", "*Truck driver training offered*", and "*Schools, Board of DD to work together*"; and Maplewood 2016 Directory.

**Career and Technical Director, Craig Morgan, reported on the following:**

- Second nine weeks perfect attendance incentive breakfast held on January 29, 2016; 79 students recognized.
- Upcoming dates: SkillsUSA Regional Competition is February 27, 2016; FCCLA Regional Early Childhood Education Competition is March 5, 2016; DECA State Competition is March 18-19, 2016; SkillsUSA State Competition is April 26-27, 2016; FCCLA Regional Hospitality Service Careers Competition is April 28-29, 2016; and NHS induction is March 17, 2016.
- Parent/Teacher conferences were February 10, 2016. Nearly 17% of parents attended.
- Students of the Month for January: Senior-Kayla Cash, Graphic Communications, Rootstown; Senior-Hannah Petrovich, Hospitality Service Careers, Mogadore; and Junior-Haley Davis, Hospitality Service Careers, Crestwood.

**Supervisor of Business Affairs, Mike Lenzo, reported on the following:**

- The wiring and tech installation for the new digital imaging equipment is complete in the Dental lab. Thanks to the technology and maintenance staff members Jennifer Milnes, Josh Cramer, and John Deak for working closely together to make this happen.
- Maplewood hosted the county business directors meeting. Discussion pertained to acceptable use policies and some of the guidance language that should be considered. [COPPA: Children's Online Privacy Protection Act (under 13 – parent permission to allow child to enter info to gain access to the site), COPA: Child Online Protection Act (limiting material harmful to minors), CIPA: Children's Internet Protection Act (filters and monitoring)].
- Mr. Lenzo and Mr. Griffith met with the design firm GPD regarding the summer permanent improvement projects. GPD is a larger firm out of Akron and has a lot of experience working with school districts. They also have engineering staff in-house that will be of great benefit for the scope of the project being undertaken this summer. Their contract is up for consideration this evening.
- Mr. Lenzo attended the Portage County Safety Council presentation on safety. The presentation was on implementing an ongoing safety process rather than a safety program. Efforts to improve safety should never end.
- Mr. Lenzo has been fortunate to be able to work with Maplewood's new food service director, Joseph Hinton, on some of the new initiatives Mr. Hinton has put into place over the last months. Mr. Lenzo thanked Mr. Hinton. He is very thoughtful in bringing new ideas to the dining hall and always puts kids first.

**The following recommendations were made by the Treasurer and motions were acted on by the Board:**

- The District Financial Report was approved and filed for audit for the month of January 2016.
- The expenditures were approved for the month of January 2016.
- The investments were ratified for the month of January 2016.
- The bank reconciliations were ratified for the month of January 2016.
- Rates and Amounts Resolution.
- Restricted Indirect Cost Rate Agreement FY2016.
- FFY2016 Amended Certificate of Estimated Resources (Tax Adjustment).
- Informational items: Christmas in the Woods 2015 Financial Report; Lowell B. Myers Scholarship Report; Portage County Auditor Property Valuations and Estimated Tax Receipts; OSBA Northeast Region Spring Conference, Wellsville Junior/Senior High School, March 30, 2016; NSBA Annual Conference, Boston, MA, April 9-11, 2016; OSBA Board Leadership Institute, Hilton/Polaris, April 29-30, 2016.

**The following recommendations were made by the Superintendent and motions were acted on by the Board:**

- Accepted the resignations of the following certificated/licensed personnel: Lisa Gorog, Legal Pre-Professional Academy Coordinator, effective January 27, 2016 and Rebecca Miller, Animal Science Instructor, effective February 15, 2016.
- Employed ABLE/adult education instructors.
- Authorized the Superintendent and Treasurer to grant a supplemental and distribute a modified salary notice to James Stoddard-Dare for the Legal Pre-Professional Academy Coordinator, effective February 19, 2016.
- Authorized the Superintendent and Treasurer to distribute a modified salary notice to Gloria Cribley, cafeteria, for increased hours, effective February 19, 2016.
- Employed one classified substitute personnel for the remainder of the 2015-2016 contract year: Robert Earle.
- Employed one classified personnel, Mikayla Handy, Adult Education Secretary/Receptionist, effective February 22, 2016.
- Employed certificated/licensed personnel, Rachel Bice, Animal Science Instructor, effective February 22, 2016.

- Accepted one donation.
- Approved the *Northeast Ohio Network for Educational Technology Service Provider Contract for Internet Service*.
- Approved the *Memorandum of Understanding* with The University of Akron for the 2016-2017 school year.
- Approved an overnight field trip for DECA students and advisor to attend competition in Columbus, Ohio, on March 18-19, 2016.
- Reviewed and adopted a textbook.
- Approved the "*College Credit Plus Master Agreement*" with Kent State University.
- Adopted the 2016-2017 school year calendar.

**New Business**

- Approved a contract with GPD Group to engineer/design/oversee the Maplewood Career Center – 2016 Permanent Improvements project.

**Executive Session:** (8:13 p.m. to 8:30 p.m.)

**Adjourned: 8:30 p.m.**