

**Maplewood Career Center**

**Adult Education**

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**POSITION VACANCY**

**PLEASE POST**

**POSITION:** Adult Medical Instructor (Anatomy & Physiology, Phlebotomy)

**REPORTS TO:** Adult Education Director

**APPLICATION DEADLINE:** Open until position is filled

**STARTING DATE:** September 2011

**QUALIFICATIONS:** Successful applicants must pass state and federal background check and have at least five recent years experience working or teaching in the medical area. Teaching experience desired but not required. Must be certified to teach phlebotomy.

**RESPONSIBILITIES:** Plan and conduct classes, evaluate student progress, assist in the recruiting of students for the program, and work with a business advisory committee. Coordinate and supervise clinical experiences for phlebotomy students.

**SALARY:** Placement based on qualifications, education and experience.

**TYPE OF EMPLOYMENT:** Part-time, No benefits provided with this position

**LOCATION:** Maplewood Career Center, 7075 St. Rt. 88, Ravenna, Ohio 44266

**APPLY TO:** Please see application information on our website at [www.mwood.cc](http://www.mwood.cc)

Mail or fax completed application to:

Jo Mihnovets, Adult Education Director

Maplewood Career Center

7075 St. Rt. 88

Ravenna, Ohio 44266

Fax number: 330-296-5680

**AN EQUAL OPPORTUNITY EMPLOYER**

