Name:_____   Class:_____

Employment Vocabulary

JOB APPLICATION WORDS
HW: 10 pts

Name_____

Per._____ Date:_____

Define each word below using a dictionary.

Vocabulary Words	Meaning
• reference	
• salary	
• negotiable	
• availability	
• former or previous	
• not applicable (N/A)	

Fill-in the blank with the best term from above.

1) The _____ for the job is $10,000 dollars a month.

2) The company wanted to know the _____ of those applying for the job position. They need people to work the nightshift.

3) Some questions on a job application are _____ to people completing the form.

4) A good_____ would be someone that knows you well and is respected in the community.

5) You will need to list all of your _____ employers when you complete the job application.

6) The salary for a new job is often _____.

Use the vocabulary words from above to fill-in the blanks. Some words may need to be changed to the plural form.

When you complete a job application, the employer will want know who your _____ employers were. They also will ask you to list at least two_____. Employers want this information in order to check to see what kind of worker and person you are. When it comes to pay, the application will ask the applicant their desired _____. When you answer this question you don't want to give an exact amount; instead, it is best to write down the word _____. Depending on the different work shifts offered, an employer may want to know your _____. Some sections of the job application may not apply to you, which means they are not _____.

Name:_____   Class:_____

JOB APPLICATION WORDS

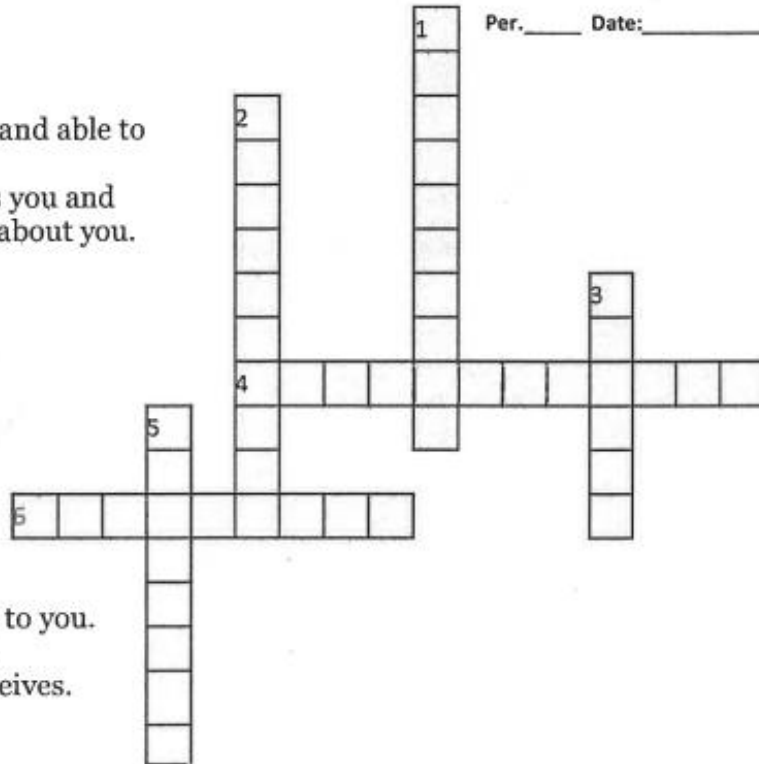Complete the Crossword Below

Name_____

Per._____ Date:_____

Across

- **4.** When you are ready and able to do something.
- **6.** Someone that knows you and will say positive things about you.

Down

- **1.** Means that it applies to you.
- **2.** Open for discussion.
- **3.** The pay a person receives.
- **5.** Former or past.

Directions : *Write a sentence for each vocabulary word.*	
reference	
salary	
negotiable	
availability	
former or previous	
not applicable (N/A)	

Name:_____   Class:_____

Employment Vocabulary
JOB APPLICATION WORDS

Name_____

Per._____ Date:_____

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X  E  U  X  E  I  A  S  Q  Z  C  A  J  E  C
S  A  L  A  R  Y  U  S  Z  P  V  T  O  C  B
X  K  F  R  P  O  D  J  F  A  E  F  E  N  E
Q  H  Y  E  I  C  N  Z  I  D  X  D  D  E  T
F  X  R  V  L  B  O  L  D  B  W  N  D  R  W
O  O  E  M  P  B  A  V  S  C  U  J  Y  E  D
U  R  R  E  L  B  A  I  T  O  G  E  N  F  J
P  I  W  M  I  B  J  C  G  T  N  R  J  E  M
O  F  V  L  E  Z  N  E  I  X  D  D  D  R  Q
H  T  I  K  Z  R  H  D  O  L  X  P  B  I  C
X  T  Y  Q  O  Q  Q  Y  R  D  P  Q  V  Q  Q
Y  L  V  R  V  G  L  A  P  U  N  P  W  X  M
W  R  A  V  B  P  Y  B  M  J  F  B  A  P  D
R  J  S  Z  X  T  Q  E  M  S  W  E  T  N  V
K  V  D  N  T  T  W  I  X  X  S  A  G  U  N
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APPLICABLE	AVAILABILITY	FORMER
NEGOTIABLE	PREVIOUS	REFERENCE
SALARY		