

**Academic/Career & Technical/Related Demonstration Lesson Plan**

**Dental Assisting Lesson Plan**

**Nancy Woodruff**

**Date: DAY #3**

**Period: 1-4A, Jr.**

**State Indicator/Competency:**

**ODE Course: Dental Technology**

- 4.2.1. Describe non-verbal communication, including gestures, posture, touch, facial expressions, eye contact, body movements, avoidance and appearance.
- 4.2.3. Describe the importance of empathy in interpersonal relationships and the need for kindness, patience and listening

**ODE Course: Medical and Dental Office Technology**

- 1.1.7. Apply problem-solving and critical-thinking skills to work-related issues when making decisions and formulating solutions.
- 1.1.8. Identify the correlation between emotions, behavior and appearance and manage those to establish and maintain professionalism.
- 1.1.9. Give and receive constructive feedback to improve work habits.
- 1.1.10. Adapt personal coping skills to adjust to taxing workplace demands.
- 1.2.8. Identify the strengths, weaknesses and characteristics of leadership styles that influence internal and external workplace relationships.

**Instructor Objectives:**

- 1. Students will identify personal values/leadership skills to 100% accuracy.

**Materials:**

- 1. Worksheet
- 2. Pencil

**Method of Instruction:**

Self-study Evaluation procedure

**Activities:**

The self-evaluation process will provide insight to personal leadership (strengths and weaknesses). In order to establish and maintain their value within the dental team, student will

- a. PART I (attached worksheet)
  - i. Place an X in the column that best describes themselves.
    - 1. I can make decisions confidentially
    - 2. I can set clear goals
    - 3. I am well groomed
    - 4. I can effectively communicate instructions to others
    - 5. I show genuine enthusiasm
    - 6. I can accept genuine constructive criticism
    - 7. I can motivate others to perform tasks
    - 8. I am dependable at all times
    - 9. I am flexible
    - 10. I enjoy meeting new people
    - 11. I feel good about myself

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12. I offer encouragement to others
  13. I can delegate jobs to others
  14. I make an effort to arrive on time
  15. I have the courage to face problems
  16. I can admit my mistakes
  17. I can accept compliments, honors, and advancement gracefully
  18. I am a good listener
  19. I am honest with myself and others
  20. I have the determination to keep trying until the task is fully complete
  21. I can provide constructive criticism tactfully
  22. I have group pride
  23. I can confidently perform public speaking
  24. I enjoy working with people
- ii. PART II
1. What are your leadership strengths (List 3)?
  2. What are your weaknesses (List 2)?
  3. How can your leadership skills be improved?

**Closure:**

1. What values are identified after completion of the self-evaluation worksheet?
  - a. Strengths
  - b. Weaknesses
  - c. Common traits

**Assessment(s):**

1. Instructor will assess the completion of the worksheet for participation points
  - a. Worksheet done completely (10 points)
  - b. Worksheet not complete (0 points)

**Self-Evaluation/Leadership Exercise**

Student Name \_\_\_\_\_

Student Score \_\_\_\_\_

Rate Yourself as a Leader

Leaders tend to exhibit certain personality characteristics. The self-evaluation below will provide insights into personal leadership strengths and weaknesses.

For each statement in Part 1, place an “X” in the column that best expresses your feelings about the statement. In part 2, answer the questions to help determine areas that require practice and work.

**PART 1**

#.	Skill	Need to Learn	Need to Improve	Can Do Well
1.	I can make decisions confidently.			
2.	I can set clear goals.			
3.	I am well groomed			
4.	I can effectively communicate instructions to others			
5.	I show genuine enthusiasm.			
6.	I can accept constructive criticism			
7.	I can motivate others to perform tasks			
8.	I am dependable at all times.			
9.	I am flexible.			
10.	I enjoy meeting new people			

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11.	I feel good about myself			
12.	I offer encouragement to others.			
13.	I can delegate jobs to others.			
14.	I respect other's opinions.			
15.	I make an effort to arrive on time.			
16.	I have the courage to face problems.			
17.	I can admit my mistakes			
18.	I can accept compliments, honors, and advancements graciously.			
19.	I am a good listener.			
20.	I am honest with myself and others.			
21.	I have the determination to keep trying until a task is successfully completed.			
22.	I can provide constructive criticism tactfully.			
23.	I have group pride			
24.	I can confidently perform public speaking			
25.	I enjoy working with people			

**PART 2**

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1. What are your leadership strengths (list 3)?

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2. What are your leadership weaknesses (list 3)?

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3. How can your leadership skills be improved (list 3)?

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