

MAPLEWOOD CAREER CENTER

Board Meeting Notes

Regular Meeting

February 21, 2019

Convened: 5:05 p.m.

The meeting was called to order by Board President, Jay Kelsey.

The Pledge of Allegiance was led by Board Vice President, Roger Boltz, and was followed by a moment of silence.

Roll call: Joan Seman was absent.

Featured Program: Animal Science

The Animal Science presentation was canceled.

Acceptance and approval of Board meeting agenda for February 21, 2019, as presented on BoardPaq.

Acceptance and approval of the minutes for the January 10, 2019, regular meeting as presented.

The following visitors were received: Mr. Michael Lenzo, Supervisor of Business Affairs; Mr. Stephen Smith, MCCEA President and Mrs. Belinda Sasala.

Present: Mr. Randy Griffith, Superintendent; Mrs. Michelle Seckman, Treasurer

Board President, Jay Kelsey, reported on the following:

- Mr. Kelsey spoke about the Pepple & Waggoner *Special Education Seminar* that he and several of his fellow Board members attended earlier in the day. He was overwhelmed by the number of rules that school districts are required to follow and the many acronyms used.

Legislative Liaison, Mary Kaley reported on the following:

- Mrs. Kaley attended the *OSBA Mastering Your Board Leadership Skills* workshop on February 2, 2019. Jennifer Hogue, the Director of Legislative Services with OSBA, gave a presentation regarding “what to expect from the new administration”. The key budget dates for the 133rd General Assembly are March 15, 2019, when Governor DeWine must present his proposed budget, and June 30, 2019, when the final budget must be signed into law. Sources that make up the State’s general revenue fund are general sales and use tax (41.5%), income tax (35.2%), business taxes (12.1%), all other (6.5%), and lottery (4.7%). K-12 education and Medicaid are the two biggest spending areas. Governor DeWine has until March 15, 2019, to offer his first budget, but proposed figures, policies, school district simulations, and text and analysis are not expected before late March. In his first budget, Governor DeWine is expected to address school funding caps and guarantees, the state share index, the Cupp/Patterson report, report cards, graduation requirements, state testing, workforce education, K-12 drug abuse prevention education, early childhood education, and access to mental health professionals. Representative Larry Householder will lead the House of Representatives. Senator Larry Obhof will lead the Senate. There are 29 new freshman legislators, six of which are from education. The Ohio Senate is made up of 24 Republicans and 9 Democrats. The Ohio House of Representatives is made up of 61 Republicans and 38 Democrats. Committee members had not yet been named at the time of the workshop. The Ohio Department of Education has four new appointed members and three new elected members. Laura Kohler is the new President and Charlotte McGuire is the new Vice President.

Student Achievement Liaison, Chelli Yoho, reported on the following:

- OSBA’s *Student Success* student achievement in depth – *Study pinpoints Down syndrome milestones*: Research based on a survey of more than 2,600 parents of those with Down syndrome, showed that individuals with Down syndrome continue to learn new skills well into adulthood, and provided a time table of expectations. Most people with Down Syndrome are able to walk by 25 months, speak reasonably by age 12, manage their own hygiene by age 13, can work independently by age 20, and can read and write reasonably well and live

independently by age 31. People with Down syndrome never stop learning and continue to attain and improve functional skills well into adulthood.

Superintendent, Randy Griffith, reported on the following:

- Mr. Griffith presented the day school report: 70 students were recognized at the second nine weeks perfect attendance breakfast; the SkillsUSA Regional Competition will be held March 2, 2019, at the Ashtabula Career Center; the FCCLA Regional Early Childhood Education Competition will be held March 9, 2019, at the Buckeye Career Center; the DECA State Competition will be held March 15-16, 2019, at the Columbus Hyatt Regency Conference Center; the SkillsUSA State Competition will be held April 16-17, 2019, at the Greater Columbus Convention Center; and January Students of the Month are Junior, Garrett Marshall, Carpentry, Streetsboro, and Senior, Jenna Hopkins, Early Childhood Education, Crestwood. Mr. Griffith invited the Board members to attend the competitions. Included with the report were lists of the Animal Science juniors and seniors, and those students recognized for perfect attendance.
- Mr. Griffith reported there would be an item on the March Board agenda authorizing the bid for interior building renovations. The 2019 summer renovations will include replacing the store front, interior of the main entrance and adding some seating, altering the interior brick walls around the center of the building with medal panels, reconfiguring the IT lab to include walls with a door opening into the 200 hall, moving the Robotics and Computer Technology lab next to the IT lab and adding a door to the 200 hall, removing the tile in the cafeteria, the cafeteria storage areas, and the Culinary kitchen and replacing it with rubberized flooring; and reconfiguring the MapleLeaf restaurant, adding new entrances inside and out, and adding new wall coverings, ceilings, etc. Mr. Griffith complemented Chefs Ryan Buckles and Vince Barholt on the wonderful job they are doing. They are doing an excellent job with the students. The food being served has received many complements. The service has also improved.
- Additional construction planned for the 2019 summer that does not need to be overseen by an architect and bid out are painting and replacing the carpet in the front office, and replacing the sign by the road. Former Maplewood student and national competition winner, Ben Gibson, has been helping with the sign project. The brick is being removed, a slab will be poured, frost free conduit will be installed, and a stone pillar will be constructed. The new sign will resemble the sign on the front of the building. The sign project is expected to be completed in April.
- All of the associate school Superintendents will be visiting on March 5, 2019. They will eat breakfast cooked by the Culinary Arts students from 8:30 a.m. to 9:30 a.m. They will then spend time in a program working with students for 45 minutes, followed by a brief meeting to determine how the visit can be improved for next year. The program each Superintendent will visit will include at least two students from their associate school. Mr. Griffith gave special thanks to those Superintendents who made changes in their schedules to accommodate the visit.
- The Board packet included the following: four *Record-Courier* articles, “*Amazing Teachers – James Stoddard-Dare, Sociology, government, and American history, 18 years experience, Maplewood Career Center*”, “*Teen Board chooses Teens of the Month*”, “*Sound Off!*”; and “*Obituary – Philip K. Baker*”; Maplewood Board of Education 2019 Standing Committees; and Honor Roll Lists.

Supervisor of Business Affairs: Mr. Lenzo presented on the following:

- Mr. Lenzo, Mr. Morgan, and Mr. Urban visited the Wayne County Career Center to look at their RAMTEC lab. The Wayne Career Center has an excellent facility and they were very helpful in sharing ideas of design.
- The milestone software package for the video equipment has been installed. It is very easy to use and the image clarity and speed of response time to search captured video is excellent. Mr. Lenzo thanked Mrs. Jennifer Smith, Technology Director, for all of her help with the project.
- Mr. Lenzo met with a vendor about Google analytics about how their data can be used to help market Maplewood. The data was very powerful and it is interesting how all of the social media ties together.
- The Criminal Justice lab just received new fitness equipment. The equipment will be used by the students to help them keep in shape. It is very similar to what they would see in a police department.
- Mr. Lenzo met with a company representative to replace the curtains in the cafeteria.

- Mr. Lenzo met with one of Maplewood's former students from the Masonry program, Ben Gibson, about building the sign base for the digital sign out by Route 88. Mr. Lenzo described Ben as extremely talented and he found it very rewarding to see him pull together the scope of the project so professionally. Mr. Lenzo thanked Mr. Pavkov, Masonry Instructor, for sitting in on the meeting as well.

The Oath of Office was administered to the following board member by Treasurer, Michelle Seckman:
Patricia Brett, Garfield Representative, January 2019 - December 2021.

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for audit for the month of January, 2019.
- The expenditures were approved for the month of January, 2019.
- The investments were ratified for the month of January, 2019.
- The bank reconciliations were ratified for the month of January, 2019.
- Approved a \$6,000 advance to the Adult Education Fund.
- Approved FY2019 Amended Certificate of Estimated Resources
- Approved the Rates and Amounts resolution for FY2020

Informational Items: OSBA & ESC of Cuyahoga County 2018-2019 Leadership Academy Session II, Independence, rescheduled, March 6, 2019, Session III, Independence, rescheduled, April 2, 2019, and Session IV, Independence, April 29, 2019; OSBA Northeast Region Spring Conference, Wayne County Career Center, March 21, 2019, or Dilucia's Banquet Room, Warren, March 25, 2019; NSBA Annual Conference, Philadelphia, Pennsylvania, March 30-April 1, 2019; OSBA Board Leadership Institute, Hilton Polaris, Columbus, April 26-27, 2019; Ohio ACTE 2019 Connections to Education Conference, Hilton Easton, July 29-31, 2019; Portage County Auditor Property Valuations and Millage Rates.

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Employed one part-time Adult Education Instructor for the remainder of the 2018-2019 contract year: Jodie Good.
- Employed the following classified personnel on a one-year limited contract for the remainder of the 2018-2019 contract year: Alyssa Brown.
- Employed the following personnel on a two-year limited administrator contract for the remainder of the 2018-2019 contract year: Belinda Sasala.
- Accepted three donations.
- Approved the *Northeast Ohio Network for Educational Technology Service Provider Contract for the Internet Service.*
- Approved the *Northeast Ohio Network for Educational Technology Service Provider Contract VoIP Voicemail Service.*
- Approved the "College Credit Plus Master Agreement" with the University of Akron.
- Adopted the 2019-2020 school year calendar.
- Approved an overnight field trip for the DECA students and advisor. The competition will be held in Columbus, Ohio on March 15-16, 2019.
- Reviewed and approved the "DIRECTOR OF ADULT EDUCATION" job description.

Executive Session: (6:02 p.m. to 6:15 p.m.)

Adjourned: 6:15 p.m.