

**MAPLEWOOD CAREER CENTER**  
**Board Meeting Notes**  
**Regular Meeting**  
**August 15, 2019**

**Convened: 5:03 p.m.**

**The meeting was called to order by Board President, Jay Kelsey.**

**The Pledge of Allegiance was led by Board Vice President, Roger Boltz and was followed by a moment of silence.**

**Roll call: Donna Karg was absent.**

**Acceptance and approval of Board meeting agenda for August 15, 2019, as presented on BoardPaq.**

**Acceptance and approval of the minutes for the July 18, 2019, regular meeting as presented.**

**The following visitors were received:** Ms. Krista S. Kano, Record Courier reporter; and Mr. Michael Lenzo, Supervisor of Business Affairs

Present: Mr. Randy Griffith, Superintendent; Mrs. Michelle Seckman, Treasurer

**Board President, Jay Kelsey, reported on the following:**

- Mr. Kelsey reported that he and some of his fellow Board members attended the Ohio ACTE 2019 Connections to Education Conference last month. He said he enjoyed the conference and felt it was better than the OSBA capital conference because it was geared toward career technical education.
- Mr. Kelsey asked Mr. Griffith to compose a letter of appreciation from the Maplewood Career Center Board of Education to all of the individuals who went above and beyond and helped with the construction project.

**Legislative Liaison, Mary Kaley reported on the following:**

- Mrs. Kaley reported that at Ohio ACTE 2019 Connections to Education Conference, she attended a session on Ohio graduation requirements. Additional options have been added to the Class of 2020. The Ohio Department of Education was directed to develop guidance for districts and schools that outlines the components of a successful capstone project and a process of evaluation. The four components of a successful capstone project include the proposal, anchor experience, a culminating portfolio of work, and a presentation. House Bill (HB) 166 included changes to graduation requirement for the Class of 2021 and beyond. Additional graduation related changes include the reduction in State testing, the early identification of at-risk students, and student graduation planning.
- Mrs. Kaley attended the OSBA Budget Analysis and Discussion Seminar earlier in the day, where they gave a legislative update. The biennial budget, House Bill (HB) 166, wrapped up on July 18, 2019. Of 610 school districts, 337 are on the guarantee, 162 have capped funding, and 111 are on the formula. The formula is not working. Hearings on the Cupp/Patterson plan are forthcoming. There were no changes made to ESC funding. New requirements for the Class of 2023 are the student must meet curriculum requirements, obtain a competence score on both the algebra I and English language arts II end of course exams, and attain at least two State diploma seals. Districts must offer remedial support to students who fail one or both of the required competency exams. The Ohio Department of Education is required by July 31<sup>st</sup> of each year to provide preliminary report card data. The value added grade measure has changed to 1 or greater is an A, less than 1 but greater than -1 is a B, less than or equal to -1 but greater than -2 is a C, less than or equal to -2 but greater than -3 is a D, and less than or equal to -3 is an F. An A on value added cannot be assigned unless a district's or building's assigned grade for subgroups is a C or higher (current law is a B or higher). The budget provides \$20 million for school bus purchase assistance to be administered by the Ohio Department of Education. Schools will be permitted to allow two full seasons of show choir to fulfill the high school physical education requirement. Boards of Education of school districts can propose a tax levy for school safety and security and may give some of the revenue to private schools located in the district to be used for that purpose.

**Student Achievement Liaison, Chelli Yoho, reported on the following:**

- OSBA's *Student Success* student achievement in depth – *A physical way to learn math*: Flagway is a game created in the 1960's to increase math literacy among low-income students. It utilizes physical activities, competition, and movement. It is still being used today. An Illinois professor used a survey to find students who struggled with math. He asked questions like: If you can't solve a math problem quickly, do you give up?; Do you enjoy playing games where you can be active?; and Would you be interested in trying something other than a traditional math class? Math skills involved in Flagway included finding least common multiples or greatest common factors. On pre-tests almost none of the student knew the skill. Three months later, on post-tests, many students earned perfect scores.

**Superintendent, Randy Griffith, reported on the following:**

- Mr. Griffith has been in contract with Ohio House of Representative, Randi Clites. Representative Clites asked Mr. Griffith to review the new graduation requirements and expressed her disappointment that testing was not further reduced.
- The Ohio Department of Education's licensure program has introduced a new form. The form, when completed, is beyond the size their system can handle for uploading. The new teachers are having problems getting their licenses issued.
- The construction is still behind. Not one area is finished. The project was supposed to end on August 13, 2019. They are planning to work through next week, but are hesitant to provide a completion date. Mr. Griffith informed Hummel Construction they will have to work after 9:00 p.m. or on weekends once school starts. Mr. Griffith believes they will try to complete the project before the first day of school to avoid shift change. A lengthy punch list is anticipated and will possibly take until November or December to complete.
- Mr. Griffith thanked Troy Construction for their assistance with the project. Since they have joined the project, they have paneled five and one half walls to date. The project would be several more weeks behind without their help. They have done a great deal of work and they have done a great job. They used substrate under the panels to eliminate the difficulty of covering brick. Hummel Construction is now using substrate on the remaining walls they are doing. Mr. Griffith thanked Ted Georger. Mr. Georger is Maplewood's carpentry instructor. His father-in-law is part owner of Troy Construction. Ted Georger is leading the Troy Construction crew working on the panels. Mr. Georger thanked Ted Slankard. Mr. Slankard is a Maplewood supervisor and has also been assisting with the panels. Mr. Griffith thanked Anita Binegar. Anita, Maplewood's receptionist, has helped sort panels and pick up items needed. Mr. Griffith thanked all of the Maplewood staff who have moved things, adjusted their schedules and or helped with the project. Mr. Griffith expressed his appreciation for their commitment to Maplewood.
- Mr. Eric Revak is on the agenda to be hired as the auto collision instructor. Mr. Revak has 25 years of experience in auto collision. He has worked for Perfect Choice Auto Collision in Mantua for the past 25 years. Mr. Revak is very excited to work at Maplewood and will do a great job. His anticipated start date is August 27, 2019.
- Chris Simyak is on the agenda to be moved to the shipping and receiving position. Mr. Griffith hopes to change the job description for that position and anticipates coming to the Board with a memorandum of understanding in the near future.
- The new teachers started Wednesday and have been in two days. The entire staff will be back on Monday and orientation is Tuesday. Hummel Construction will remove construction materials from the halls for orientation. Mr. Griffith is going to do an all call to junior parents letting them know Maplewood will still be under construction for the orientation, but orientation will be held and the building will be clean and safe.
- The Board packet included the following: *Record Courier* article: "And the Winner is.....2019 Best of the best – Maplewood Preschool".

**Supervisor of Business Affairs:** Mr. Lenzo presented on the following:

- New carpeting was installed in the main office suite and also in the student services office.
- The carpeting was also replaced in the early childhood education's observation room. The maintenance staff remodeled the observation room. They did very nice work and it is a nice upgrade.

- The welding program has a new plasma table and the auto service program has new auto lifts.
- The main office, power equipment lab, and early childhood education lab has been painted.
- Maplewood will be having a fall auction in September. Due to the construction and remodeling, there are many surplus items.
- The 260 day staff members have been amazing throughout the summer construction. The custodial/maintenance, secretaries, and the technology department have gone above and beyond in working through the unpredictable nature of this process. Every day, they start out with a schedule of tasks to complete and within an hour (and often on the hour) they are diverted from their work to assist with some “out of the blue – random request”. Mr. Lenzo gave a heartfelt thank you to everyone that has pitched in to help get things completed for when the students arrive on August 26<sup>th</sup>.

**The following recommendations were made by the Treasurer and motions were acted on by the Board:**

- The District Financial Report was approved and filed for audit for the month of July, 2019.
- The expenditures were approved for the month of July, 2019.
- The investments were ratified for the month of July, 2019.
- The bank reconciliations were ratified for the month of July, 2019.
- Approved the Change & Petty Cash Funds for FY2020
- Approved the “Set-A-Sides” for FY2020.

**Informational Items:** Fiscal Year 2019 GAAP Conversion; Fiscal Years 2018 & 2019 Financial Audit; Pepple & Waggoner School Law Update Seminars, Thursday, September 26, 2019, Double Tree by Hilton Cleveland in Independence, and Thursday, October 10, 2019, Glenmoor Country Club in Canton; OSBA Northeast Region Fall Conference, Wednesday, October 2, 2019, Galaxy Restaurant and Banquet Center, Wadsworth; OSBA Capital Conference.

**The following recommendations were made by the Superintendent and motions were acted on by the Board:**

- Accepted the resignation of Matthew Horodyski, Auto Collision Technology Instructor, August 5, 2019
- Employed one certificated/licensed instructor for the 2019-2020 school year: Erik Revak, Auto Collision Technology instructor
- Approved the reassignment of classified personnel, Chris Simyak, 2<sup>nd</sup> Shift Custodian to Day Shift Cust/Shipping Receiving, Step 2, effective September 26, 2019
- Approved FY2020 grant applications: Perkins Career/Tech Education; FY2020 Ohio K-12 Network Application
- Accepted two donations
- Adopted the 2019-2020 Teacher Handbook
- Adopted the Adult Education Faculty Handbook

**New Business:**

- Approved a resolution for Membership to the META Purchasing Cooperative.
- Authorized the advertisement and public auction of Maplewood Career Center property to be held on September 25, 2019, at 3:15 p.m.

**Executive Session:** (5:43 p.m. to 5:55 p.m.)

**Adjourned: 5:55 p.m.**