

MAPLEWOOD CAREER CENTER
Board Meeting Notes
Regular Meeting
April 16, 2020

Convened: 5:03 p.m.

The meeting was called to order by Board President, Roger Boltz.

The Pledge of Allegiance was led by Board Vice President, Chelli Yoho, and was followed by a moment of silence.

Roll call: All were present.

Approved resolution authorizing the Board to conduct meetings via electronic means during the COVID-19 State of Emergency.

Acceptance and approval of Board meeting agenda for April 16, 2020, as presented on BoardPaq.

Acceptance and approval of the minutes for the March 16, 2020, special/regular meeting as presented.

The following visitors were received: Mrs. Jennifer Smith, Technology Director; and Ms. Krista Kano, Record Courier.
Present: Mr. Randy Griffith, Superintendent; Mrs. Michelle Seckman, Treasurer

Board President, Roger Boltz, reported on the following:

- Mr. Boltz thanked everyone for adjusting to the new technology of the virtual meeting. He stated he would much rather be present with everyone in the Boardroom.

Legislative Liaison, Mary Kaley, reported on the following:

- The Ohio School Boards Association sent an email giving the Ohio Department of Education guidance on graduation requirements, Ohio school report cards, educator evaluation systems, and the Jon Peterson Special Needs Scholarship program, in light of the coronavirus related school building closure. Guidance and information has been changing daily.

Student Achievement Liaison, Patricia Brett, reported on the following:

- OSBA's Student Success student achievement in depth – What research says about the best way to engage parents: Investing time and creativity in getting parents involved often leads to student success. Extending personal invitations to events, soliciting parent input, communicating in parents' native language, and working to get families basic resources, including groceries as needed, and building trusting relationships can improve learning outcomes. Mrs. Brett read a quote said by Anne Henderson, a senior consultant for the National Association for Family, School and Community Engagement: "I have never met a parent who didn't care about their children or value education." Meeting every family face-to-face, sending materials home for parents to use to help their children and staying in regular touch with families on students' progress helps improve students' scores.

Superintendent, Randy Griffith, reported on the following:

- Mr. Griffith stated online learning has been going well. Students are receiving daily assignments from their career technical teacher and from each of their academic teachers. Students have two weeks to complete each assignment. The assignments are being graded and inserted into ProgressBook for the 4th quarter. When schools were closing, Maplewood staff met to discuss how to continue to provide learning to students. Maplewood moved to an online platform, one of the largest endeavors Maplewood staff has ever entered into. Over four days of training, staff had to learn two online platforms, Microsoft Teams and Zoom, which many staff members had never heard of or utilized prior. There were no complaints. They went to work learning, collaborating, and helping one another to ensure that we could provide for students during this crisis. The Maplewood staff has been creating online assignments,

holding office hours from noon to 2:00 p.m., holding Zoom meetings, dispensing assignments online, contacting students, and providing support from a far. Students usually filter into the online learning platform starting at noon and many are active at 9:00 p.m. or later. The technology staff has been helping both staff and students with any technology problems and questions. Auxiliary staff members have also been contacting students via phone, email, or text. A majority of Maplewood students are participating and submitting their online assignments. Maplewood has not been able to contact all students. Mr. Griffith did an all call earlier today pleading with those students to get in touch with Maplewood. Some students did not have online access or a device. Maplewood has encouraged those students to contact Spectrum for free access to internet and WiFi for 60 days. Maplewood has purchased 150 tablets. Students who bring proof of receipt of access from Spectrum or an alternative provider and do not have a device can receive a tablet to use for online learning. Tomorrow, Maplewood will begin setting up times for students to pick up their personal belongings. They will be able to pick up their toolkits also if they have been paid in full and any medications. They will also be able to drop off their completed learning packets for the first nine days of the closure. Maplewood will work diligently to sanitize all items being dispersed and received. Mr. Griffith thanked all of the Maplewood staff. They have done an amazing job and Mr. Griffith said he could not be more impressed. No one has complained once and he has received numerous calls from staff asking how they can help and what else can they do. Mr. Griffith thanked them for all of their hard work, dedication and commitment to Maplewood's students.

- Maplewood has wrapped up the contract with Hummel Construction. Construction projects for this summer include replacement of windows in the restaurant and main office, and replacement of the flooring in the culinary and cafeteria kitchens.
- The Board packet included the following: Record-Courier article, "Career tech students miss hands-on learning."

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for audit for the month of March, 2020.
- The expenditures were approved for the month of March, 2020.
- The investments were ratified for the month of March, 2020.
- The bank reconciliations were ratified for the month of March, 2020.
- Approved a Transfer to the Adult Education Fund.
- **Informational Items:** NSBA Annual Conference Refunds; OSBA & ESC of Cuyahoga County 2019-2020 Leadership Academy Session IV, Independence, April 21, 2020 - CANCELLED; OSBA Board Leadership Institute, Polaris Hilton, May 1-2, 2020 - CANCELLED; Ohio ACTE 2020 Connections to Education Conference, Hilton Easton, July 27-29, 2020; Portage and Summit County tax collection due dates.

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Adopted the 2020-2021 Student Handbook.
- Recognized May 4-8, 2020, as "*Staff Appreciation Week*".
- Reviewed the student program fees for the 2020-2021 school year.
- Approved an alternative plan for making up calamity days during the 2020-2021 school year.
- Approved a resolution adopting a plan for distance learning pursuant to House Bill 197 in response to the extended closure of school due to the coronavirus (COVID-19) pandemic.

Executive Session: Employment or appointment of personnel, security arrangements and emergency response protocols.
(5:35 p.m. to 5:50 p.m.)

Adjourned: 5:50 p.m.