

MAPLEWOOD CAREER CENTER
Board Meeting Notes
Regular Meeting
August 20, 2020

Convened: 5:02 p.m.

The meeting was called to order by Board President, Roger Boltz.

The Pledge of Allegiance was led by Board member, Jay Kelsey and was followed by a moment of silence.

Roll call: Chelli Yoho was absent.

Acceptance and approval of Board meeting agenda for August 20, 2020, as presented on BoardPaq.

Acceptance and approval of the minutes for the July 16, 2020, regular meeting as presented.

The following visitors were received: Krista Kano, Record-Courier reporter
Present: Mr. Randy Griffith, Superintendent; Mrs. Michelle Seckman, Treasurer

Board President, Roger Boltz, reported on the following:

- Mr. Boltz said he attended the Ohio School Boards Association and Educational Service Center of Northeast Ohio's virtual training on Tuesday, August 18, 2020. It was part of the Leadership Academy offered last winter and spring. It was titled "Beyond Donuts for Dads and Muffins for Moms: Authentic Community Engagement." The presenter was Kim Miller-Smith, Student Achievement Services, OSBA. Patricia Brett, Mary Kaley, and Donna Karg also attended the virtual training. They all said it was a very good and informative session.

Legislative Liaison, Mary Kaley reported on the following:

- Governor Mike DeWine signed an executive order that requires K-12 students who return to school buildings to wear masks.
- The State Board of Education passed a resolution by a vote of 16-2 at a special meeting to update administrative rules that pertain to preschools and child care programs.
- The Ohio Department of Education released information and resources for students with disabilities, special education students and telehealth guidelines.
- The Ohio Emergency Management Agency (EMA), in cooperation with the Ohio Department of Education, received two million face masks for Ohio school children, teachers, and administrators. They are being distributed through ESC's. Mary Kaley said that if the schools had not yet received their masks, they should contact their ESC.

Student Achievement Liaison, Patricia Brett, reported on the following:

- In the link to attend the virtual training, Kim Miller-Smith included comments she posted on the Achievement Matters Blog. She said that whether schools open physically or remotely, students will learn. They will learn new skills, build new relationships, and grow on both the inside and the outside. They will learn to wait, learn to keep on trying, be able to talk about their feelings, and express those feelings in constructive ways.
- OSBA's *Student Success* article – *West Virginia high schoolers tutor younger peers virtually in math*: High school honors students at a West Virginia high school are virtually tutoring elementary school students on math in online videos.
- OSBA's *Student Success* article – *Steps for successful remote IEP meeting*: Teachers should practice with the technology prior to the IEP meeting. They should also send materials ahead of time to the parents and students so they have time to review it prior to the meeting.
- Patricia Brett shared an article from the American School Boards Journal. It stated that at risk students are more likely to struggle with online learning, while students who were doing well before the shutdown are likely more self-regulated and are able to do well with online learning.

Superintendent, Randy Griffith, reported on the following:

- Maplewood has purchased masks for staff and students. They have been given to staff members. Students will receive theirs when school starts.
- The Cafeteria and Culinary Arts kitchen floors have been removed and patched. New floors have been installed. There is only a little bit of grout left to install and the floors will be complete.
- A lot of remodeling has been done internally this summer. Cabinets and vinyl floors have been replaced in several classroom areas throughout the building. The water fountains are currently being replaced with touchless bottle fillers. There is still a lot of work to be completed to prepare for school starting. All the floors need to be stripped and waxed. The bathing stations in the Animal Science lab are being remodeled so less water will accumulate on the floor. The emblem at the front entrance needs repainted. Maplewood is contracting with a funeral company to complete the work on the emblem. A lot of general cleaning still needs to be done.
- Maplewood is moving forward with the partnership with University Hospitals to provide the UH Rainbow School Health Clinic at Maplewood. Maplewood partnered with the Portage County Health Department to develop the plan. The onsite clinic will be available to students one half day per week, approximately four appointments, starting in October, 2020. Alterations are currently being done to the clinic. A wall is being constructed to provide a private room for examinations.
- Maplewood will continue to run the voluntary drug testing program for students. Students have a reason to say no to drugs and are given a certificate stating they have been drug-free while attending Maplewood to give to potential employers. Last year, approximately 180 students participated.
- Potential curriculum delivery models will be posted on Maplewood's website. Parents have already received two letters detailing the plans.
- Mr. Griffith provided the Board members with a Maplewood apparel order form.
- The Board packet included the following: *Record-Courier* article: "Sound Off!"; Thank you note from a 2020 Graduate – MacKenzie Raines (Field) Animal Science; and Maplewood Career Center magnetic 2020-2021 school year calendar.

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for audit for the month of July, 2020.
- The expenditures were approved for the month of July, 2020.
- The investments were ratified for the month of July, 2020.
- The bank reconciliations were ratified for the month of July, 2020.
- Approved the Change and Petty Cash Funds for FY2021.
- Approved the "Set-A-Sides" for the FY2021.
- Approved advances for the Cafeteria Fund and the Adult Education Fund

Informational Items: Fiscal Year 2020 GAAP Conversion; Bank Depository Agreement, expiring December 1, 2020; OSBA Capital Conference, November 8-10, 2020, Virtual; OSC Energy Audit results

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Employed one certificated tutor for the 2020-2021 school year: John Sisson, Mechanical Groundskeeping and Construction.
- Employed one classified 2nd shift custodian for the 2020-2021 school year: Jarrod Zuponicic.
- Approved the reassignment of classified personnel, Luke Chilson and Jennifer Mejia.
- Approved one certified substitute for the 2020-2021 school year: Miranda Sutliff.
- Approved the following grant applications: Coronavirus Relief Funds; BROADBANDOHIO Connectivity Grant; and CARES Act Mini Grant.
- Adopted the 2020-2021 Teacher Handbook.
- Adopted the Adult Education Faculty Handbook.

New Business:

- Authorized District use of Brennan Manna & Diamond, LLC to submit a Purdue Pharma claim at a contingent rate of 20%.

Adjourned: 5:27 p.m.