

MAPLEWOOD CAREER CENTER

Board Meeting Notes

Regular Meeting

September 21, 2023

Convened: 5:01 p.m.

The meeting was called to order by Board President, Brian Violi.

The Pledge of Allegiance was led by Board Vice President, Roger Boltz, and followed by a moment of silence.

Roll call: Mandy Minnick was absent.

Featured Program: Superintendent, Mr. Randy Griffith, reviewed Mr. Robert Johnson's history, qualifications, and comments. Mr. Griffith escorted the Board down to the Information Technology lab where he introduced Mr. Johnson. Mr. Johnson gave a presentation highlighting the Information Technology program.

The meeting recessed at 5:06 p.m. and reconvened at 5:42 p.m.

Accepted and approved the Board meeting agenda for September 21, 2023, as presented on BoardPaq.

Accepted and approved the minutes for the August 17, 2023, regular meeting as presented.

No visitors were present.

Present: Mr. Randy Griffith, Superintendent; Mrs. Michelle Seckman, Treasurer

Board President, Brian Violi, had nothing to report.

Legislative Liaison, Mary Kaley, reported on the following:

- The House Primary and Secondary Education Committee amended Senate Bill (SB) 49. It would enact the Religious Expression Days "R.E.D." Act and require school boards to adopt a policy providing students with religious accommodations for up to three days. The substitute bill changes the definition of chronic absenteeism to no longer include excused absences, does not count excused absences toward habitual truancy or excessive absenteeism until a student has more than 60 hours of excused absences, provides a list of what must be considered a "legitimate excuse" for absences, and updates the state's graduation rate formula so schools and districts are not penalized when students on individualized educational plans defer graduation.
- The House Primary and Secondary Education Committee held its second hearing on Senate Bill (SB) 17. It would require the State Board to update the standards and model curriculum for financial literacy and entrepreneurship in grades 9-12 to include free market capitalism content.
- The House Primary and Secondary Education Committee heard sponsor testimony on House Bill (HB) 235. It looks to make changes regarding membership and election of the State Board of Education and the State Board's public meetings.
- The House Primary and Secondary Education Committee heard sponsor testimony on House Bill (HB) 250. It would revise the Military Enlistment diploma seal.
- The House Ways and Means Committee amended House Bill (HB) 187. It would modify the procedures used by the Tax Commissioner to conduct property tax sales-assessment ratio studies. The amendment adds a current agricultural use value (CAUV) clause that sunsets after a three-year period.
- The House Ways and Means Committee held a third hearing on House Bill (HB) 90. It would authorize a total property tax exemption for the homesteads of totally disabled veterans and their surviving spouses.
- House Bill (HB) 263 was introduced. It would authorize a property tax freeze for certain owner-occupied homes.

- House Bill (HB) 266 was introduced. It would require school districts and schools to update emergency management plans to include evacuation procedures for individuals with disabilities.
- House Bill (HB) 267 was introduced. It would provide for primary elections for state and school district board of education members and move the election for state and school district board members from the nonpartisan ballot.
- Senate Bill (SB) 153 was introduced. It would temporarily modify the method for valuing farmland and other real property for tax purposes.
- The Ohio Department of Education released the 2022-23 Ohio School Report Cards for districts and buildings. The report card includes the overall star rating this year. The College, Career, Workforce and Military Readiness Component will not have a rating until the 2024-25 school year.

Student Achievement Liaison, Joan Seman, reported on the following:

- OSBA's *Student Success* in-depth – *Study offers districts recommendations on cybersecurity*: A cybersecurity study by *iboss* and *Project Tomorrow* shows that many school systems remain unprepared to prevent and respond to cyber threats. They suggest schools consider creating “a new districtwide cybersecurity ecosystem” rooted in best practices, threat assessment, training, and accountability. Everyone should work together at all levels to protect student data and other sensitive digital assets. It should not be solely the responsibility of the IT department. Security Audits should be conducted annually. The study suggests three actions steps: 1) provide continued cybersecurity education and training, including regular updates and information sessions to build a new culture of shared accountability and responsibility; 2) conduct risk assessments to fully alert staff to cyber threats facing K-12; and 3) implement small procedural changes as a pathway to a larger more systematic approach to cybersecurity.
- OSBA's *Student Success* article – *Teacher apprenticeship launches in Ohio*: A teacher apprenticeship program has been introduced in Ohio to help ease the educator shortage. The initiative offers nonteaching school district employees a pathway to become licensed teachers and provides on-the-job training, financial incentives, and structured support to address the need for qualified educators. The Ohio Department of Higher Education, Ohio Department of Education, and Ohio Department of Job and Family Services are working together to develop the program's standards and add the occupation of K-12 teachers to the registered apprenticeships in Ohio. Governor DeWine emphasized the need to train people in high-level classroom management.

Superintendent, Randy Griffith, reported on the following:

- The window project is still not complete. The window installer, Team One, installed the film incorrectly and it needed to be redone. Then caulk could not be installed for 28 days. Mr. Griffith does not know when the project will conclude. The construction manager, Whitehouse, will be contacting the installer to get a finish date by the end of day tomorrow.
- The start of the school year has gone smoothly. The instructional staff has done a good job getting students acclimated to Maplewood, and engaging them in their classrooms and labs. Mr. Griffith thanked the instructional staff for their hard work and professionalism.
- Before the school year began, Mr. Griffith sent out an all call to parents stating that illegal contraband, drug paraphernalia, etc. is not permitted on school property. Parents were informed that students in possession of such items would face expulsion. The all call was not as effective as Mr. Griffith hoped. He plans to send another call about this topic in the near future.
- Maplewood's facilities and grounds are in exceptional condition. The reason the facilities and grounds look so good is because of the custodial and maintenance personnel. Their work is regularly recognized by visitors, guests, customers, and students. They do not receive the recognition they deserve. Mr. Griffith has asked staff members and Board members to say thank you to the custodial and maintenance staff when they have the opportunity. They do an excellent job!
- The 2022-2023 Maplewood Career Center's Clinic had 31 clinic days, 201 total visits, and averaged 6.5 visits per day. They conducted 23 well visits, 138 sick visits, 18 work permit physicals, 2 immunizations, 20 other visits, 25 prescriptions, 6 urine dips, 13 rapid strep tests, 5 COVID tests, and 8 pregnancy tests. Mr. Griffith thanked the Summa Health professionals for the work they did.

- 289 students have signed up for the “*Your Choice*” program. Maplewood is working with a different testing agency this year. The initial drug screening will occur in late September and early October.
- Mr. Griffith reviewed the Day School Report: Enrollment; Junior Orientation attendance; Information Technology junior and senior students; and District and Program Junior Enrollment.
- The Board packet included the following: Day School Report, September 21, 2023, Mr. Craig Morgan.

The following recommendations were made by the Treasurer and motions were acted on by the Board:

- The District Financial Report was approved and filed for the month of August, 2023.
- The expenditures were approved for the month of August, 2023.
- The investments were ratified for the month of August, 2023 and the calendar year, 2023.
- The bank reconciliation was ratified for the month of August, 2023.
- Approved the Amended Certificate of Estimated Resources and Permanent Appropriations Resolutions for FY2024.
- **Informational Items:** Fiscal Year 2023 GAAP Conversion; Fiscal Year 2023 Audit; OSBA Northeast Region Fall Conferences: Wadsworth, Wednesday, October 4, 2023; OSBA Capital Conference, Columbus Convention Center, November 12 – 14, 2023.

The following recommendations were made by the Superintendent and motions were acted on by the Board:

- Moved certificated/licensed instructors on the teachers’ salary schedule as stipulated in the Master Agreement between the Board and Maplewood Career Center Education Association; Renee Bell, Nancy Butcher, Laura Darby, Emma George, Sue Giarrano, Robert Johnson, Stephen Smith, and Stephanie Wilfong.
- Approved employment of part-time Adult Education instructors and ASPIRE personnel.
- Approved employment of classified substitute, Aida Baker, for the remainder of the 2023-2024 school year.
- Approved the grant application; Ohio Department of Higher Education Super RAPIDS Regional Program Grant.
- Approved one donation.
- Commended the cafeteria, secretarial, maintenance, custodial, Adult Education, and technology staff for their preparations and hard work leading to a smooth start of the new school year.
- Commended the instructional staff and day school administrators for an excellent start to the new school year.
- Commended the staff who manned Maplewood’s Portage County Randolph Fair booth from August 22 – 27, 2023.
- Approved an overnight field trip for the Mechanical, Groundskeeping and Construction and Hospitality Service Careers students and advisors. The event will be held in Carrollton, Ohio, September 26-28, 2023.

New Business:

- Approved Maplewood Career Center joining the HPS Committed Purchasing Program, during the 2023-2024 school year.
- Approved USDA Foods Member Agreement for the 2024-2025 school year.
- Authorized the Superintendent to advertise/solicit for design/build services.

Executive Session: Discuss employment or appointment of public employees, matters required to be kept confidential by federal law or regulations or state statutes, and, safety and security. **(6:19 p.m. – 6:56 p.m.)**

Adjourned: 6:56 p.m.